



## Remote Learning Policy

### Further References

- Policies:*
- Health and Safety*
  - Policy for Child Protection*
  - E Safety Policy*
- Documents:*
- Home/ School Agreement*
  - Working Together to Safeguard Children 2020*

### Aims

- To set out the expectations for all members of the school community with regards to remote learning
- To ensure consistency for all children who are working from home due to self-isolating
- To provide appropriate guidelines for data protection

### Roles and Responsibilities

When a child is absent from school because of illness, the school would not normally set work for them to complete. The school considers it best for children to rest and aid their recovery to enable a speedy return.

When your child is awaiting a test result for COVID, we are aware that they will have shown one of the three key symptoms and may be unwell. However, if they are awaiting the test result for a household member, they may feel well enough to access home learning. It is recommended for this short period of time that additional home reading is undertaken and the usual online platforms, such as TT Rock Stars, Spellodrome and Mathletics are accessed. Links to these can be found on the school's VLE. In addition, children in Reception and years 1 and 2 will receive a home learning pack. Children in key stage 2 will be able to access their class page on the VLE, to find suggested activities which are linked to current areas being covered in class.

If your child needs to self-isolate for 14 days due to Covid restrictions, but the rest of your child's bubble remains in school, we will provide a learning pack for children in Reception, year 1 and year 2. Children in key stage 2 will be able to access work on their VLE class page which will link to current learning in class. Teachers will not, at this point, be able to have any face to face sessions because they will also be teaching in class. However, they can be contacted through the VLE or by telephoning school if children or adults should have any questions regarding the work that has been set.

## **Closure of a bubble**

**If your child's bubble and staff team have to self-isolate due to a confirmed case in the year group, the following will apply:**

### **1. Teachers**

Teachers will prepare activities to be completed each day. This will usually be via a recorded lesson. There will be a face to face registration period each morning with the class teacher or the teaching assistant. Teachers will use Zoom for registration sessions and Google Classroom for recorded lessons. There will also be links to White Rose maths lessons. There may be an expectation for your child to up-load completed work onto the VLE. Teachers will ensure clear instructions are given to parents and their children to enable them to do this.

Teachers will be available to support children and parents with learning each day. These times will be made clear to parents as soon as a bubble is closed. Children can also contact teachers via the VLE; teachers will respond either via the VLE or make telephone contact with you.

Teachers will ensure the curriculum is covered to enable children to continue to make progress. There will be a reading, writing and maths focus each day as well as activities linked to the wider curriculum.

The head teachers (also the Designated Safeguarding Leads) will be contacted should children choose not to engage with home learning.

### **2. Family Support Worker and ELSA (Emotional Learning Support Assistant)**

Sue Bain, our Family Support Worker, will make weekly contact with families who are known to be vulnerable to offer any necessary support.

The school's ELSA will also be expected to contact any isolating children, who normally take part in ELSA sessions, to 'check in' with them.

### **3. Teaching Assistants**

Teaching Assistants must be available to work in their directed hours.

Teaching Assistants can be expected to prepare an audio/visual to read to the class that they work with. Similarly, they can be expected to read a key stage story at the end of a day.

Under direction, Teaching Assistants can be expected to contact specific families/ children.

#### **4. Special Educational Needs Co-ordinator**

The SENCO will oversee work set for children with SEN.

Will contact any SEN children to 'check in' with them and ensure they are coping with the work set.

#### **5. Head Teachers**

The head teachers will be in daily contact with all class teachers to ensure their well-being is being focused on.

They will be available for any safeguarding concerns that arise.

They will be available for recorded lessons should the class teacher be too poorly to provide this.

#### **6. Governors**

Members of the Governing Body will monitor the school's approach to providing remote learning to ensure education remains as high quality as possible.

Governors will ensure that remote learning systems are appropriately secure for data protection and safeguarding reasons.

#### **7. How to contact a member of staff**

Please make your child's class teacher your first point of contact via the VLE. Your message may be passed onto the Head Teachers (also the Designated Safeguarding Leads) or the Family Support Worker if the teacher feels it is necessary.

Contact can also be made by emailing [admin@leftwichprimary.cheshire.sch.uk](mailto:admin@leftwichprimary.cheshire.sch.uk) or [head@leftwichprimary.cheshire.sch.uk](mailto:head@leftwichprimary.cheshire.sch.uk)

We also have two COVID designated phone numbers to ensure school has the most up-to-date information regarding Coronavirus tests for use by parents:

The phone numbers are: **07563 389 4882** and **07856 995 906**

#### **8. Monitoring Arrangements**

This policy will be reviewed in line with DfE and Public Health England guidance.

